

**NOTICE**

12/11/2018

**Free Elective of Sixth Semester (Regular & Second Shift)**

**Online Option Submission Program**

All students (currently studying in Fifth Semester) of regular/lateral and second shift are informed to submit online (through internet) preferences of **FREE ELECTIVE for Sixth Semester 2018-19**. The link to submit preference is available on college website i.e. [www.mitra.ac.in](http://www.mitra.ac.in). (Attention section on home page). Allotment of Free Elective will be strictly on **first-come first-served** basis. It is mandatory to enter valid STUDENT-ID. Refer list of free electives offered and read instructions before submitting options displayed on Department's Notice Board and college website.

Online option submission program is as follows.

Online option submission link will be	Activated on	Deactivated on
	<b>30/11/2018 at 7.00 PM</b>	<b>05/12/2018 at 10.00 PM</b>

**Important Note:** There is no second round of online option submission.



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Encl: 1. Instructions for students  
2. Free electives offered by departments

Copy to- HOCD/HOED/HOID/HOKD/HOMD/Dean-A

**Instructions for filling options and allotment of free  
elective for VIth Semester 2018-19  
(Regular & Second Shift)**

12/11/2018

- Students have to submit options for free elective subject using online option form through internet during stipulated period only. (website: [www.mitra.ac.in](http://www.mitra.ac.in))
- Allotment of free elective will be made through **online options only** and strictly on **first-come-first-served** basis.
- Students have to submit all options mentioned in the form. (All fields are mandatory).
- Allotment of free elective will be based on preferences given by the students.
- As far as possible, equal no. of students shall be allotted to each subject.
- Students who do not submit or unable to submit options due to any reason will be allotted free elective as per the vacancy of the subjects.

**Students will be disqualified for allotment of Free Elective in case of ...**

- Students not submitting valid **STUDENT- ID** in option form. Entering valid **STUDENT- ID** is **mandatory**. (Students are informed to keep it ready before submitting options).
- Students submitting duplicate entries, same preferences again and again will be **eliminated** from the process of allotment. In such cases allotment will be considered at the last and will be based on the vacancy of the subjects.
- Students submitting more than one form/attempt/entry, latest **valid** entry will be considered for allotment of free elective. In case of invalid entry, allotment will be based on the vacancy of the subjects.



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