PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH, BADNERA
Internal Quality Assurance Cell

Minutes of IQAC Meeting dated 14 Mar 2020, Scheduled at 1.00 p.m.

An urgent IQAC meeting within academic year 2019-20 was called for by Chairman, IQAC on the above scheduled date and time instead of regular meeting to be held on 21 Mar 2020 due to Lockdown declared owing to Corona Pandemic, to discuss various items on agenda.

Following members of IQAC were present for the scheduled meeting.

No.	Name	Designation
1.	Dr. A P Bodkhe	Chairman and Principal
2.	Dr. H M Deshmukh	Dean (Academics)
3.	Dr. N W Kale	Dean (Entrepreneurship)
4.	Dr. N W Ingole	Dean (Research& Consultancy)
5.	Dr. D S Ingole	Dean (Administration)
6.	Dr. S W Mohod	Dean (Second Shift)
7.	Dr. A U Awate	Member (Teacher Rep.)
8.	Dr. M A Pund	Member (Teacher Rep.)
9.	Prof. S G Adhau	Member (Teacher Rep.)
10.	Prof. S V Dhopte	Member (Teacher Rep.)
11.	Dr. N B Ingle	Member (Teacher Rep.)
12.	Prof. (Ms.) R R Sherekar	Member (Teacher Rep.)
13.	Prof. G D Pachghare	Member (Teacher Rep.)
14.	Dr. G R Bamnote	Member (Local Society)
15.	Dr. C N Deshmukh	Coordinator, IQAC and Dean (PG Studies)

The Coordinator, IQAC welcomed the Hon'ble Chairman and the members present in the meeting and requested the Hon'ble Chairman permission to commence the business of the meeting of IQAC. As it was an urgent meeting few members could not attend the above meeting of IQAC. At the start of meeting the Hon'ble Chairman welcomed all the members and kept the members abreast with the current scenario due to lock down declared by Government.

Item No 1 :- To approve the minutes of meeting of IQAC meeting held on 21st September 2019 along with action taken report on issues related to the meeting

i. Result analysis of Summer-2019 Exams

Action Taken: In its previous meeting the house had expressed its concern towards results of Sem IV of EXTC and Sem II of MBA. The Principal had asked the Head of respective departments to investigate the below par performance and report back to him. The HoDs had informed the Principal that they have interacted with the concerned students and faculty to determine the reason for such performance. Remedial for certain courses classes were suggested and the concerned faculty were also advised to improve their performances by using suitable teaching pedagogy.

ii. Up-gradation of Moodle Platform for the Institute

Action Taken: Up-gradation of Moodle platform for all the departments is completed and the concerned departmental coordinators have been trained on usage of this platform.

iii. Review of placements during AY 2018-19 and progress of Training Activities for improvement in Campus Recruitment

Action Taken: The brush-up training session for all final year students is completed. The Placements until now have proved the importance of this classes. Also the placement activities are still continuing and the final placements will be available in due course of time. Further CRT training for third year students and soft skill training for second year students is completed.

iv. MoU with NASSCOM for imparting Future Skills

Action Taken: The MoU for imparting on-line future skill was signed between NASSCOM and VYWS society. About 1000 students and faculty of PRMIT&R, Badnera; PRMCEAM, Badnera and VYWS Polytechnic were on-boarded for this on-line future skills program. Our institute has on-boarded around 590 students and faculty for this program which provides on-line training resources in the areas of AI, Machine Learning, 3D printing, Mobile Communication, Cyber Security, IoT etc. The participants are free to select any area of his choice and are alloted both short term and long term courses. Certain courses have provision for certification and/ or badges,

v. Participation of faculty in Curriculum development with reference to Model AICTE syllabus for UG courses

Action Taken: Faculty from various departments have contributed towards curriculum development of second, third and final year classes as per Model AICTE curriculum. The respective BoS will suggest a final scheme for curriculum to the Academic Council before the start of next academic year. The approved scheme will be implemented from AY 2020-21 onwards in a progressive manner.

Item No. 2:- Result analysis of Winter-2019 Exams

The detail result analysis was put forward to the house by Dean (Academics) for the Winter 2019 exams. The house expressed its satisfaction over the results except for a few classes of certain UG program. Certain members drew the attention of the house towards below par performance in respect of Sem III (Mech and EXTC) and Sem-I (MBA). The house unanimously requested the Principal to look into the matter and suggest remedial measures.

Item No.3:- Conduction of regular classes in on-line mode during lock-down period.

The Chairman of the IQAC apprised the house about the present scenario of COVID pandemic and the decision taken by the state Government to completely Lock-down all educational institutes in the state with effect from 15 March 2020. The Chair requested the members to suggest suitable measures so that the academic tasks are not hampered. The Coordinator, IQAC informed the house that the Moodle platform will be of immense help as all learning material (PPTs, Short Videos, Notes etc.) is already uploaded for students of respective classes of each department. Few members suggested that applications such as CISCO Webex, Zoom, Microsoft Team etc. can be used for provisioning and delivering on-line lectures. The house also discussed issues such as availability of Internet facilities, Smart Phones etc. which students/ faculty might face while attending/ delivering on-line lectures. Certain members suggested to purchase the licenses for such applications. Considering the gravity of situation the chair suggested that the lectures will be delivered in on-line mode by using free applications such as Webex, Zoom etc. He also suggested that the concerned faculty will convey the meeting links to the students before start of lecture so that he/ she can engage the lecture. The house agreed to this suggestion. One of the members raised concern regarding conduction of practicals in on-line mode. The coordinator, IQAC brought to the notice of the house that lot of virtual labs are available and the details have been provided by AICTE in its model curriculum. Dr. D S Ingole and Dr M A Pund also elaborated on the concept of virtual labs. The house suggested that the concerned Head of Departments should look into it and conduct practicals in Virtual mode for the courses for which virtual labs are available. The Chair and members agreed to this proposal.

As there were no further items to discuss, the meeting ended with vote of thanks to the Chair.

Date: 30 Mar 2020

(Dr. C N Deshmukh)
Coordinator, IQAC

(Dr. A P Bodkhe)
Chairman, IQAC