



RPS - Sanction Order

To

The Drawing and Disbursing Officer
All India Council for Technical Education
Nelson Mandela Marg,
Vasant Kunj, New Delhi-110070.

Sub : Release of a sum of Rs. 1471590/- being the 1st installment of the total grant of Rs. 1494000/- for conduct of Project under Research Promotion Scheme (RPS) during the financial year 2018-19.

Sir,

This is to convey the sanction of the Council for payment of Rs. 1471590/- (Rupees, Fourteen Lakh Seventy One Thousand Five Hundred Ninety only) as 1st installment out of a total approved grant-in-aid of Rs. 1494000/- for conduct of a Project under the Research Promotion Scheme (RPS), as per details given below:-

- I. Name and address of the Beneficiary Institution (University / College / Institution) : PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH
ANJANGAON BARI ROAD, BADNERA AMRAVATI
AMRAVATI- 444701
- II. Principal Investigator's Name & Dept./Course : Dr. NITIN INGOLE CIVIL ENGINEERING
- III. Grant-in-aid Sanctioned : Rs. 1494000/- (Rs. 1259900/- for non-recurring and Rs. 224100/- for recurring expenditure)
- IV. Grant-in-aid Released as 1st instalment during the year 2018-19 : Rs. 1471590/- [(Rs. 1259900/- Full amount of non-recurring)+(Rs. 201690/- 90 % of recurring sanctioned)]
- V. Duration : 3 Years
- VI. Title of the Project : Sustainable lean technologies/practices for houses and roads using green smart materials

Terms and conditions

I. General:

1. The sanctioned grant-in-aid is debitable to the major "601.1(a) (RPS)" Gen. and is valid for payment during the financial year 2018-19.
2. The grant-in-aid shall be drawn by the Drawing and Disbursing Officer (DDO), All India Council for Technical Education, New Delhi on the Grants-in-aid bill and shall be disbursed to and credited to the Registrar/Director/Principal of PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH through RTGS/PMFS.
3. The grantee institution shall open a separate account in a Bank to keep and maintain grant-in-aid released under Research Promotion Scheme. This would enable to keep a track of funds received, drawn by the Institute, interest earned.
4. The accounts of the grantee will be opened for test check by the Council or Comptroller & Auditor General of India or by any officer designated by them.
5. The Principal and PI of the institute are requested to verify the correctness of the under mentioned bank account/RTGS/PFMS details submitted by them along with the Proposal, in which the grant is being released. In case of any omission/deletion, the same should be reported to AICTE immediately along with refund of entire grant: -

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAAT V5683 Q	STATE BANK OF INDIA	BADNERA	CHANDANI CHOWK, BADNERA, AMRAVATI 444701 (MS)	PRINCIPAL, PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH	Saving Account	10580418834	SBIN 00048 84

II. Disbursement of grant-in-aid to the Institute

1. First installment comprising 100% of the non-recurring grant with 90% of sanctioned recurring grant is being released with this letter. The remaining 10% of the recurring grant shall be reimbursed to the beneficiary Institute only after Institute has submitted all the mandatory documents for each financial years (details given below) and submitted Project Completion Report in AICTE prescribed formats and other documents and on verification of utilization of grant Head-wise.

III. Utilization of grant-in-aid

1. The date of receipt of the grant by Institute shall be taken as the date of commencement of the project. The Registrar/Director/Principal of the Institute shall intimate receipt of the grant to AICTE. If the Institute/ PI do not take-up the project work within 6 months of the receipt of the grant, approval shall *ipso facto* lapse and the Institute shall become liable to refund the entire grant to AICTE along with interest.
2. Any Expenditure, incurred prior to issuance of this Sanction Order, is not allowed to be adjusted. The institute/University shall not charge any overheads on this Project and will provide all the administrative support and timely release of grant to PI for completion of the Project.
3. The grantee shall utilize grants strictly for the purpose as specified and only on approved items as mentioned in the Sanction letter and maintain proper accounts of expenditure as per norms / procedures of AICTE / Government of India.
4. Grantee institution must follow GFR guidelines and rules in procuring sanctioned items and maintain an audited record of assets acquired wholly or substantially out of the grant-in-aid and a register for assets by the Institute in the prescribed form i.e. GFR-19. GOI GFR rules are at <https://dce.gov.in/order-circular/general-financial-rules2017-0>
5. Re-appropriation of funds from one Head to another i.e. from Non-recurring to recurring and vice versa is strictly not permitted.
6. The equipment(s)/item(s) purchased from out of non-recurring should be as per the specifications and individual item-wise costs sanctioned by AICTE. Item-wise purchase cost shall be matched with the sanctioned cost while settling the accounts. The purchase cost below the sanction cost shall be restricted to actual cost, and in vice versa restricted to sanctioned cost and over and above cost shall be met by the Institute from its own resources.
7. Similarly, the recurring grant shall be utilized for the items sanctioned by the AICTE. This should not be used for travel abroad to attend Conference / seminars. However, for presenting a Paper in a Seminar / Conference within the country, the travel expenses may be met from the recurring grant. Further, expenditure incurred towards hiring of staff on contract basis shall be considered only if the same was recommended by the Experts and approved by AICTE. No budget be utilized for hiring permanent staff.
8. Interest accrued on the sanctioned grant-in-aid will be reported and refunded back to AICTE and not adjusted against the subsequent second installment. Similarly, unspent amount should also be refunded. Both should be refunded to AICTE through a demand draft in favour of 'Member Secretary AICTE' payable at New Delhi.

IV. Submission of mandatory documents by the Institute / PI:

1. The following documents, in the prescribed format, are required to be submitted to AICTE by the PI/Institute, as per time schedule given below: -
 - (i) Acknowledgement of receipt of grant and letter of acceptance of terms and conditions.
 - (ii) Documents to be submitted within one month of completion of each financial year.
 - a. Annual Progress Report, indicating therein the number of patents, publications or any other achievement.

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All India Council for Technical Education
(A Statutory body under Ministry of HRD, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



FDP - Sanction Letter

To
The Drawing and Disbursing Officer,
All India Council for Technical Education,
Nelson Mandela Marg,
Vasant Kunj,
New Delhi - 110070

Sub: Release of a sum of Rs 303000 /- for conduct of Faculty Development Programme (FDP) - reg.

Sir,

This is to convey the sanction of the Council for payment of Rs. 303000 /- (Rupees Three Lakh Three Thousand Only) for conduct of FDP on Moral Values and Ethics for Engineering Teachers to PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH, AMRAVATI, Pin No- 444701, Maharashtra, under the Scheme of Faculty Development Programme.

- The amount of the grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the grant-in-aid bill and shall be disbursed to and credited to the Registrar/ Director/Principal of the institute through RTGS.
- This grant-in-aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.
- The sanctioned amount is debitible to the Major Head 601.9(a) Gen. of the Scheme of Faculty Development Programme and is valid for payment during the financial year 2018-19.

The instructions/guidelines to be followed by University/Institution

I. Release of funds and maintenance of accounts

- The Principal of the institute and the Coordinator of the program are requested to verify the correctness of the under mentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released:

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAATV5683Q	STATE BANK OF INDIA	BADNERA	CHANDANI CHOWK, BADNERA, AMRAVATI 444701 (MS)	PRINCIPAL, PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH	Saving Account	10580418884	SBIN0004884

In case of any omission the same should be reported to AICTE immediately.

- The Institute shall strictly follow the provisions laid down in the scheme document and sanction order no. F. No. 34-55/ 107 /RIFD/FDP/Policy-1/2017-18 dated 09.01.2019 issued by this office.
- Funds covered by this grant shall be kept separately and would not be mixed up with other funds so as to know the amount of interest accrued on the grant.
- The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.
- The grant is intended to cover items of expenditure connected with the Faculty Development Programme such as Boarding & Lodging to the participants, TA to outstation participants, Honorarium to Course Coordinator, reading material to participants, Honorarium to resource persons, TA/DA to resource persons including two outstations resource

To ~~RP Cell~~
PSP/1/19

persons & working expenses (reprographic services, postage, transport, daily wages, tea/coffee etc).

- f. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma to be submitted by the University/College/Institution. Further, the accounts of the institute will be open for test check by the Council or Controller & Auditor General of India or any other officer designated by them.

II. Disbursement of funds to institutions

- a. The full amount of the grant sanctioned is being released as advance to the University/Institute.
- b. The amount spent by the institute on the conduct of FDP shall be adjusted on the basis of utilization certificate and detailed expenditure statement submitted by the University/Institution on the prescribed format along with other mandatory documents viz feedback form, copy of proceedings and completion report etc.
- c. The above said amount of the grant shall be released on the basis of the Letter of Approval (LOA) issued by AICTE to the institute for the academic year 2018-19.

III. Conduct of test and issuance of certificate

A test shall be conducted by Program Evaluation Committee (PEC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test.

IV. Submission of documents by university/institution

- a. The following mandatory relevant documents are required to be submitted by the university/institution within one month of the completion of the program :-
- Original Statement of actual expenditure & Utilization Certificate in the prescribed proforma duly signed by the Head of the institution and countersigned by Registrar/Finance Officer/Govt. Auditor. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed and sealed by a Chartered Accountant endorsing the membership number and complete postal address. Photocopies of formats are enclosed.
The university/institution is not required to submit bills/vouchers/invoices etc for the expenditure incurred out of recurring grants. However, such copies of bills/vouchers/invoices shall be digitized by respective institutions receiving grant and uploaded scanned copies of such bills/vouchers/invoices etc on the portal for availability and view at any point of time.
 - Feedback form in the prescribed proforma.
 - Copy of the proceedings and completion report.
 - List of candidates who have successfully completed the program on the basis of the test conducted by Program Evaluation Committee (PEC).
 - Report submitted by Program Evaluation Committee (PEC).
- b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall be adjusted.
- c. The university/institution is expected to submit the above said mandatory documents viz Utilization certificate, Expenditure Statement and feedback form etc within one month of conduct of FDP. However, delay of further 2 months may be condoned by AICTE in special circumstances as explained by the institute. Delay in submission of documents after three months of the conduct of FDP shall invite a penalty of 10% of the total sanctioned amount of the FDP, to be deducted from the balance amount of 2nd installment. The entire amount of grant already released, along with interest accrued thereon shall be refunded to AICTE if mandatory documents are not submitted by the institute beyond one year.

V. General Instructions

- a. Preferably 10% of the participants may be industry professionals deputed by industry. Further, not more than 20% participants shall be from the host institution/group of institutions.
- b. Interest, accrued on the grant released shall be refunded back to AICTE.
- c. If programme is not conducted in the period of nine months of the issuance of this Offer Letter, the released amount, along with interest accrued thereon, has to be returned back to AICTE.
- d. The expenditure under the Heads 'Honorarium to Course Coordinator' and 'Honorarium to Resource Persons' shall not exceed 1% & 20% respectively of the total sanctioned grant for the Programme. However, overall expenditure shall not exceed the funds sanctioned for the Programme.

9 January 2019

F. No. 34-55/___/RIFD/FDP/Policy-1/2017-18

- e. Any extra money required to complete the programme must be borne by the institute from their own resources. But the quality of the activities should not be compromised.
- f. The FDP will be organized for 2 weeks with minimum 40 participants. The approved FDP shall be conducted within nine months from the date of release of funds.
- g. Any unavoidable circumstantial change in the Program with respect to name of Project Coordinator, Venue and date for organizing FDP would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No. 34-55/ 107 /RIFD/FDP/Policy-1/2017-18 in your future correspondence.
- h. Program Evaluation Committee (PEC) is required to be constituted at institutional level. The constitution of the PEC shall be as under:
- Principal/Director/Registrar of the institution (Chairperson),
 - Coordinator of the program (Member Secretary),
 - Two HODs and one subject expert (members).

The members of the said PEC shall not be below the rank of Associate Professor. A test shall be conducted by Program Evaluation Committee (PEC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test. The minutes of the meetings, along with PEC report, are to be submitted to the Council at end of the program along with other mandatory documents.

- i. GOI GFR rules (@<https://doe.gov.in/order-circular/general-financial-rules2017-0>) should be followed during utilization of grant.
- j. This Sanction Order may be treated as Offer Letter for all purposes.

Yours sincerely,

(Dileep N. Malkhede)
Advisor-I (RIFD)

Copy forwarded for information and necessary action to:-

1. Coordinator of the Program

Dr. PRAKASH PAJGADE

PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH
ANJANGAON BARI ROAD, BADNERA AMRAVATI
AMRAVATI - 444701

2. The Registrar / Director / Principal

PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH
ANJANGAON BARI ROAD, BADNERA AMRAVATI
AMRAVATI - 444701

3. Guard File

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Dated: 4 January 2019

Submitted

WVK 21/1/19

F. No. 34-56/12/RIFD/STTP/Policy-1/2017-18

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All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



STTP- Sanction Letter

To

The Drawing and Disbursing Officer,
All India Council for Technical Education,
Nelson Mandela Marg,
Vasant Kunj,
New Delhi - 110070

Sub: Release of a sum of Rs. 203000/- for conduct of Short Term Training Programme (STTP) during the financial year 2018-19 - reg.

Sir,

This is to convey the sanction of the Council for payment of Rs. 203000/- (Rupees Two Lakh Three Thousand only) for conduct of STTP on Advances in IC Engines and fuels to PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH AMRAVATI Pin No - 444701 Maharashtra, under the Scheme of Short Term Training Programme.

1. The amount of the grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the grant-in-aid bill and shall be disbursed to and credited to the Registrar/Director/Principal of the institute through RTGS.
2. This grant-in-aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.
3. The sanctioned amount is debitible to the Major Head 601.43(a) Gen. of the Scheme of Short Term Training Programme and is valid for payment during the financial year 2018-19.

The instructions/guidelines to be followed by University/Institution

I. Release of funds and maintenance of accounts

- a. The Principal of the institute and the Coordinator of the program are requested to verify the correctness of the under mentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released: -

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAATV5 8830	STATE BANK OF INDIA	BADNERA	CHANDANI CHOWK, BADNERA, AMRAVATI 444701 (MS)	PRINCIPAL, PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH	Saving Account	1058041 8834	SBIN 0004 884

In case of any omission the same should be reported to AICTE immediately.:-

- b. The Institute shall strictly follow the provisions laid down in the scheme document and sanction order no. F.No. 34-56/12/RIFD/STTP/Policy-1/2017-18 dated 04.01.2019 issued by this office.
- c. Funds covered by this grant shall be kept separately and would not be mixed up with other funds so as to know the amount of interest accrued on the grant.
- d. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which

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shall be utilized only on approved items of expenditure.

- e. The grant is intended to cover items of expenditure connected with the Short Term Training Programme such as Boarding & Lodging to the participants, TA to outstation participants, Honorarium to Course Coordinator, reading material to participants, Honorarium to resource persons, TA/DA to resource persons including two outstations resource persons & working expenses (reprographic services, postage, transport, daily wages, tea/coffee etc).
- f. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University/College/Institution. Further, the accounts of the institute will be open for test check by the Council or Controller & Auditor General of India or any other officer designated by them.

II. Disbursement of funds to University/Institutions

- a. The full amount of the grant sanctioned is being released as advance to the University/Institute.
- b. The amount spent by the institute on the conduct of STTP shall be adjusted on the basis of utilization certificate and detailed expenditure statement submitted by the University/Institution on the prescribed format along with other mandatory documents viz feedback form, copy of proceedings and completion report etc.
- c. The above said amount of grant shall be released on the basis of the Letter of Approval (LOA) issued by AICTE to the institute for the academic year 2018-19.

III. Conduct of test and issuance of certificate

A test shall be conducted by Program Evaluation Committee (PEC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test.

IV. Submission of documents by University/Institution

- a. The following mandatory relevant documents are required to be submitted by the university/institution within one month of the completion of the program:-

- (i) Original Statement of actual expenditure & Utilization Certificate in the prescribed proforma duly signed by the Head of the institution and countersigned by Registrar/Finance Officer/Govt. Auditor. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed and sealed by a Chartered Accountant endorsing the membership number and complete postal address. Photocopies of formats are enclosed.

The university/institution is not required to submit bills/vouchers/invoices etc for the expenditure incurred out of recurring grants. However, such copies of bills/vouchers/invoices shall be digitized by respective institutions receiving grant and uploaded scanned copies of such bills/vouchers/invoices etc on the portal for availability and view at any point of time.

- (ii) Feedback form in the prescribed proforma.
- (iii) Copy of the proceedings and completion report.
- (iv) List of candidates who have successfully completed the program on the basis of the test conducted by Program Evaluation Committee (PEC).
- (v) Report submitted by Program Evaluation Committee (PEC).

- b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid adjusted.
- c. The university/institution is expected to submit the above said mandatory documents viz. Utilization Certificate, Expenditure Statement and feedback form etc within one month of conduct of STTP. However, delay of further 2 months may be condoned by AICTE in special circumstances as explained by the institute. Delay in submission of documents after three months of the conduct of STTP shall invite a penalty of 10% of the total sanctioned amount of the STTP, to be recovered from the University/Institute. The entire amount of grant already released, along with interest accrued thereon, shall be refunded to AICTE if mandatory documents are not submitted by the University/Institute beyond one year.

V. General instructions

- a. Preferably 10% of the participants may be industry professionals deputed by industry. Further, not more than 20% participants shall be from the host institution/group of institutions.

- b. Interest, accrued on the grant released shall be refunded back to AICTE.
- c. If programme is not conducted in the period of nine months of the issuance of this Sanction Order, the released amount, along with interest accrued thereon, has to be returned back to AICTE.
- d. The expenditure under the Heads 'Honorarium to Course Coordinator' and 'Honorarium to Resource Persons' shall not exceed 1% & 20% respectively of the total sanctioned grant for the Programme. However, overall expenditure shall not exceed the funds sanctioned for the Programme
- e. Any extra money required to complete the programme must be borne by the institute from their own resources. But the quality of the activities should not be compromised.
- f. The STTP is a residential program of a duration of six days with minimum 40 participants. The approved STTP shall be conducted within nine months from the date of release of funds.
- g. Any unavoidable circumstantial change in the program with respect to name of Project Coordinator, Venue and date for organizing STTP would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution, shall be refunded immediately to the Council. Kindly mention the File No. 34-56/ 12 /RIFD/STTP/Policy-1/2017-18 in your future correspondence.
- h. Program Evaluation Committee (PEC) is required to be constituted at institutional level. The constitution of the PEC shall be as under:
 - (i) Principal/Director/Registrar of the institution (Chairperson)
 - (ii) Coordinator of the program (Member Secretary),
 - (iii) Two HoDs and one subject expert (members).

The members of the said PEC shall not be below the rank of Associate Professor. A test shall be conducted by Program Evaluation Committee (PEC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test. The minutes of the meetings, along with PEC report, are to be submitted to the Council at end of the program along with other mandatory documents.

- i. GoI GFR rules (@<https://doe.gov.in/order-circular/general-financial-rules2017-0>) should be followed during utilization of grant.
- j. This Sanction Order may be treated as Offer Letter for all purposes.

Yours sincerely,

(Dileep N Malkhede)
Advisor-I (RIFD)

Copy forwarded for information and necessary action to: -

1. Name and Address of the Coordinator
Dr. NISHIKANT KALE
PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH
ANJANGAON BARI ROAD, BADNERA, AMRAVATI
AMRAVATI- 444701
2. The Registrar / Director / Principal
PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH
ANJANGAON BARI ROAD, BADNERA, AMRAVATI
AMRAVATI- 444701
3. Guard File

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All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



GOC - Sanction Letter

To

The Drawing and Disbursing Officer
All India Council for Technical Education
Nelson Mandela Marg, Vasant Kunj,
New Delhi-110070

Sub: Release of a sum of Rs. 500000/-for conduct of Conference (GOC)-reg.

Sir,

This is to convey the sanction of the Council for payment of Rs. 500000/- (Rupees Five Lakh only) for conduct of Conference on International Conference on Innovations in Mechanical & Energy Engineering to PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH, ANJANGAON BARI ROAD, BADNERA AMRAVATI PIN NO. - 444701 Maharashtra, under the scheme of GRANT FOR ORGANIZING CONFERENCE (GOC).

1. The amount of the Grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the grant-in-aid bill and shall be disbursed to and credited to the Registrar/Director/Principal of the institute through RTGS.
2. This grant-in-aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated and also being communicated in this letter.
3. The sanctioned amount is debitible to the Major Head 601.8 (a) Gen. of the Scheme of Grant for Organizing Conference (GOC) and is valid for payment during the financial year 2018-19.

The instructions/guidelines to be followed by University/Institution

I. Release of funds and maintenance of accounts

- a. The Principal of the institute and the Coordinator of the program are requested to verify the correctness of the under mentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released :-

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAATV5683Q	STATE BANK OF INDIA	BADNERA	CHANDANI CHOWK, BADNERA, AMRAVATI 444701 (MS)	PRINCIPAL, PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH	Saving Account	10580418884	SBIN0004884

In case of any omission the same should be reported to AICTE immediately.

- b. The Institute shall strictly follow the provisions laid down in the scheme document and sanction order no. F.No. 67- / 78 / RIFD/GOC/Policy-1/2017-18 dated 28-02-2019 issued by this office unless and otherwise

mentioned herein.

- c. Funds covered by this grant shall be kept separately and would not be mixed up with other funds, so as to know the amount of interest accrued on the grant.
- d. The University/College/Institute shall maintain proper accounts of the expenditure out of the grant, which shall be utilized only on approved items of expenditure.
- e. The total required fund of Rs. 15 Lakhs for organizing conference will be met by three units. Rs 5 Lakhs will be met from registration fee/sponsor contribute and another 5 Lakhs will be contributed by the Institute. The remaining 5 Lakhs shall be granted by the AICTE.
- f. Interest accrued on the grant released, shall be refunded back to AICTE.
- g. If conference is not conducted in the period of six months of the issuance of this Sanction Order, the released amount, along with interest accrued thereon, has to be returned back to AICTE.
- h. In case the event is cancelled, the fund released should be immediately refunded to AICTE with interest accrued thereon.
- i. The Council or its nominee shall have the right to check/verify the account to satisfy that the funds have been utilized for the purpose for which they were sanctioned

II. Disbursement of funds to institutions

- a. The full amount of the grant sanctioned is being released as advance to the University/Institute.
- b. The amount spent by the university/institute on the conduct of Conference shall be adjusted on the basis of utilization certificate and detailed expenditure statement submitted by the University/Institution on the prescribed format along with other mandatory documents viz. feedback form, copy of proceedings and completion report etc.
- c. The above said amount of grant shall be released on the basis of the Letter of Approval (LOA) issued by AICTE to the institute for the academic year 2018-19

III. Submission of documents by university/institution

The following documents must be submitted to AICTE within a period of one month, from the date of conduct of Conference:

- a. Feedback form in the prescribed proforma.
- b. Original Statement of actual Expenditure & Utilization Certificate in the prescribed proforma duly signed by the Head of the institution and countersigned by Registrar/Finance Officer/Govt. Auditor. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed by a Chartered Accountant (with membership no., full address & stamp). Photocopies of formats are enclosed.
- c. Copy of the proceedings/Project completion report.
- d. Attested photocopies of supporting vouchers/bills of expenditure incurred under Grant for Organizing Conference scheme.

IV. General instructions

- a. This sanction is issued in exercise of the powers delegated to the Council and other terms and condition laid down in the guidelines of the scheme
- b. The Acceptance letter with dates for Organizing Conference should reach this office within 15 days from the date of receipt of this Sanction Order duly signed and sealed by Co-ordinator and Head of the Institutions along with permission/clearance of Govt. of India for Organizing Conference.
- c. The proposed/approved Conference shall be conducted within six months from the date of receipt of Sanction Order.
- d. Prior permission of the Council sponsorship is essential for conducting conference.
- e. Any Change in the programme for holding Conference, change of Coordinator name and Venue date should be effected with prior approval of the Council, failing which the sanction for the grant already issued would be treated as automatically withdrawn.
- f. The assets acquired wholly or substantially of the All India Council for Technical Education's grants shall not be disposed or encumbered or utilized for the purposes other than those for which it was given without proper sanction of the Council and

Dated: 25 February 2019

F.NO.67- 78/RIFD/GOC/POL-1/2017-18

should, at any time the Institution ceased to function, such assets shall revert to the All India Council for Technical Education.

- g. Title of event - International Conference on Innovations in Mechanical & Energy Engineering
- h. Date of Event - 09-07-2018
- i. GOI GFR rules (@<https://doe.gov.in/order-circular/general-financial-rules2017-0>) should be followed during utilization of grant.
- j. This Sanction Order may be treated as Offer Letter for all purposes.

Yours sincerely,


Dileep N. Malkhede
Advisor (RIFD)
25/2/19

Copy forwarded for information and necessary action to: -

1. **Name and Address of the Coordinator**
Dr. SAMIR DESHMUKH
PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH
ANJANGAON BARI ROAD, BADNERA AMRAVATI
AMRAVATI - 444701
2. **The Registrar / Director / Principal**
Dr. M. S. Ali
PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH
ANJANGAON BARI ROAD, BADNERA AMRAVATI
AMRAVATI - 444701
3. **Guard File**

All India Council for Technical Education
(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi 110070 Website: www.aicte.gov.in

SPDP- Sanction Order

To
The Drawing and Disbursing Officer
All India Council for Technical Education,
Nelson Mandela Marg,
Vasant Kunj,
New Delhi - 110070.

Sub: Release of a sum of Rs. Seven Lakh Fifty Three Thousand Five Hundred/- being the 1st installment of Grant-in-Aid under Skill and Personality Development Program Centre for SC/ST students (SPDP) scheme for the year 2017-18 payable during the current financial year 2018-19-reg.

Sir,

This is to convey the sanction of the Council for payment of Rs. 753500/- (Seven Lakh Fifty Three Thousand Five Hundred) as 1st installment out of the total approved grant-in-aid of Rs. 1507000/- for completion of Skill and Personality Development Program Centre for SC/ST students (SPDP) scheme on SKILL AND PERSONALITY DEVELOPMENT PROGRAMME CENTRE FOR SC/ST STUDENTS in PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH, AMRAVATI Maharashtra Pin No - 444701, under the Scheme Skill and Personality Development Program Centre for SC/ST students (SPDP).

- The amount of the grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the grant-in-aid bill and shall be disbursed to and credited to the Registrar/ Director/Principal of the institute through RTGS.
- This grant-in-aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.
- The sanctioned amount is debitible to the Major Head 601 33(a) Gen. of the Scheme of Skill and Personality Development Programme Centre for SC/ST students (SPDP) and is valid for payment during the financial year 2018-19.

The instructions/guidelines to be followed by University/Institution

1. Release of funds and maintenance of accounts

- The Principal of the institute and the Coordinator of the scheme are requested to verify the correctness of the under mentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released:-

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAATV5683Q	STATE BANK OF INDIA	BADNERA	CHANDANI CHOWK, BADNERA, AMRAVATI 444701 (MS)	PRINCIPAL, PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH	Saving Account	10580418384	SBIN0004354

- In case of any objection, the same should be reported to AICTE immediately.
- The Institute shall strictly follow the provisions laid down in the scheme document and sanction order No. F No 65-09 /RIFD/SPDP/Policy-1/2017-18 dated 26-02-2014 issued by this office. All correspondence related to the scheme must contain this number along with year of sanction of the scheme, failing which correspondence will not be entertained.
- Funds covered by this grant shall be kept separately and would not be mixed up with other funds.
- The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be

To R&P
C.A. D.9.
W.V. Ingole

Date: 18 January 2019

utilized only on approved items of expenditure of the grant.

- e) Any change in the equipment's recommendation, if made shall not be acceptable in any circumstances.
- f) Any expenditure above the sanctioned amount of grant is to be incurred from Institute's own funds.
- g) The Institute/University shall not charge any overheads on the scheme and will provide all the administrative support for completion of the scheme.
- h) The accounts of the institute will be open for inspection by the Council, or Controller & Auditor General of India or any other officer designated by them.

II. Disbursement of funds to institutions:

- a) The date of release of the grant by AICTE shall be taken as the date of commencement of the scheme. The Principal / Director / Registrar shall intimate about the receipt of the grant to AICTE. Any Expenditure incurred prior to the issuance of the approval letter will not be allowed to be adjusted in the grant and if the Institute/University do not take the scheme work within one month of the receipt of the grant, the approval shall *ipso facto* lapse.
- b) After receipt of the grant from AICTE, the Institute shall send a confirmation to AICTE within 2 months of receipt of grant that the sanctioned scheme has been started/is in progress.
- c) 50% of the sanctioned grant shall be released at the initial stage after acceptance of the proposal. 40% & 10% of the sanctioned fund will be released in installments during the next two years, after receipt of feedback, attendance, Utilization Certificate (UC) and other supporting documents from the Institute.

III. Submission of documents by University/Institution

- a) The following mandatory relevant documents are required to be submitted by the University/Institution within one month of the completion of the scheme:-
 - (i) The Annual Progress Report (APR) in the prescribed format along with Statement of Expenditure and Audited Utilization Certificate shall be submitted to AICTE not later than one month after completion.
 - (ii) The Utilization Certificate (UC) supported by Audited Statement of Expenditure to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the All India Council for Technical Education immediately after completion of the scheme. It should contain the head-wise break up of expenditure made from the grant-in-aid provided by the Council. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed and sealed by a Chartered Accountant endorsing the membership number and complete postal address.
 - (iii) Scheme Completion Report (SCR) in the prescribed format along with the copies of invoice/bills for the equipments purchased and copy of stock entry register where entry of the equipment have made duly verified. Audited Statement of Expenditure indicating expenditure incurred in the total duration of the project in the prescribed format and GFR-19 shall be submitted to the Council. Photocopies of formats are enclosed.
- b) A complete Status Report of the project indicating the activities undertaking, number of students benefited, laboratory works photographs of students, together with their views is to be submitted.
- c) The balance amount of the grant will be reimbursed to the University/Institution only on submission of the above documents. On receipt of these documents, the total amount of balance of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall be released as second installment in favour of the beneficiary institution.
- d) The University/Institution is expected to submit the above said mandatory documents viz. Utilization certificate, Expenditure Statement and completion certificate etc. within one month of completion of SPDP Scheme. However, delay of further 2 months may be condoned by AICTE in special circumstances as explained by the institute. Delay in submission of documents after three months of the completion of the SPDP scheme shall invite a penalty of 10% of the total sanctioned amount of the SPDP scheme, to be deducted from the balance amount of 2nd installment. The entire amount of grant already released, along with interest accrued thereon shall be refunded to AICTE if mandatory documents are not submitted by the institute beyond one year.
- e) Program Evaluation Committee (PEC) is required to be constituted at institutional level. The constitution of the PEC shall be as under:
 - i. Principal/Director/Registrar of the institution (Chairperson)
 - ii. Coordinator of the scheme (Member Secretary),

iii. Two HoDs and one subject expert (members)

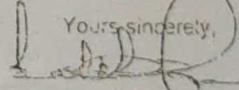
The members of the said PEC shall not be below the rank of Associate Professor. The minutes of the meetings are to be submitted to the Council at the end of the scheme along with other mandatory documents

IV. General Instructions:

- The amount of interest accrued on the grant should be treated as part of the grant to be utilized for that particular scheme. However, the interest amount accrued along with grant disbursed should not exceed the total grant sanctioned for the scheme. The Institute receiving the grant should reflect the same in the audited statement of accounts/ utilization certificate and may either refund the interest amount to AICTE or AICTE should adjust the same in the next installment of grant before its release
- The duration of the scheme is **for three years**. It may be ensured that the scheme is completed within the stipulated time. If the scheme is not completed in time no further extension will be granted in any case and institute has to refund the entire amount to AICTE.
- If scheme is not started within six months of the issuance of this Offer Letter, the released amount, along with interest accrued thereon, has to be returned to AICTE, by way of a demand draft in favour of Member Secretary, AICTE, New Delhi.
- Any unavoidable circumstantial change in the scheme with respect to name of Scheme Coordinator for the SPDP scheme would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No. 65-9 /RIFD/SPDP/Policy-1/2017-18 in your future correspondence.
- The grantee shall maintain an audited record of assets acquired wholly or substantially out of the grant-in-aid and a register or assets shall be maintained by the Institute in the prescribed form i.e. GFR-19.
- The University / Institute receiving grant under SPDP is expected to put up a plaque at the main entrance of the Lab/Department, which has been modernized using the grant. All the equipment procured through the scheme should be super scribed with AICTE scheme file number.
- The assets acquired wholly or substantially out of All India Council for Technical Education's grant shall not be disposed or encumbered or utilize for the purpose other than those for which the Grant was given without proper sanction of the All India Council for Technical Education and should at any time the institution cease to function, such assets shall revert to the All India Council for Technical Education.
- GOI General Financial Rules (GFR) should be followed during utilization of grant. URL addresses <http://doe.gov.in/orders-circular/GFR>

V. List of Equipments Approved:

S.No.	Name of Equipment
1	Podium
2	LCD Projector- Sony VPL-CW255
3	Sound System
4	Wireless Dongle
5	Computer Systems
6	Power Backup
7	Library Books/Journals

Yours sincerely,


(Prof. Dileep N. Malkhede)
 Advisor-1 (RIFD)

26/1/19

Copy forwarded for information and necessary action to:

- Name & address of Coordinator of the scheme
 Dr. TUSHAR DESHMUKH
 PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH
 ANJANGAON BARI ROAD, BADNERA, AMRAVATI
 Maharashtra - 444701
- The Registrar / Director / Principal
 PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH
 ANJANGAON BARI ROAD, BADNERA, AMRAVATI
 Maharashtra - 444 701