

## **Placement Policy:**

### **How to start placement activity?**

During Fifth/Sixth semester, students must have decided about their career plan- whether to pursue higher education or to seek an employment or to start business.

### **Who can register for placement?**

All students of all departments should register with Department of Training and Placement to avail training and placement facilities of the Institute.

### **How can student get registered for placement activity?**

The link of registration form is generally made available on Institute's website during fifth/sixth semester. Those students who do not register or select higher education or preparation of competitive exams or self employment/business in registration form will be treated as not interested and they will not be allowed to attend recruitment process. Any student who misrepresented his/her data or eligibility for any campus recruitment process shall be disqualified from further campus recruitment process.

### **Is there any specific program at PRMIT&R for placement activity?**

Yes, all the registered students for placement activity or interested students should undergo Campus Recruitment Training (CRT) program. All the registered and interested students should mandatorily attend such programme organized by PRMIT&R.

### **What is the Placement Policy at PRMIT&R?**

The placement facility is available to all the students registered with Training & Placement Cell hence; **ONE JOB TO ONE STUDENT AT THE FIRST INSTANCE will be followed.** This may be relaxed once all the eligible students are placed or in case of substantial difference (more than Rs.2,00,000/- per annum) in package amount.

### **How do student know about the company/placement drive?**

All notices related to placement will be put on T&P's and department's notice board and/or through electronic media also.

### **What is the eligibility criterion for placement activity?**

It varies from company to company. Mostly it is 60% in SSC, HSC, Diploma and UG level. The students will be informed about eligibility criteria before the placement drive of the company. Student must satisfy eligibility criteria mentioned by the company in order to appear for various rounds of selection process.

### **Documents required for placement drive?**

All students should carry their college Identity card, resume, photograph (in formal), original and photocopy of all mark sheets and certificates.

### **Is there any dress code for the placement activity?**

Yes, all students appearing in campus recruitment process are required to appear in formal dressing along with tie, blazer and formal shoes. They should come on time for placement process otherwise they will not be allowed to attend.

### **Discipline expected from students during placement drive.**

Students participating in placement drive shall remember that they are representing the Institute (PRMIT&R). Students should maintain discipline and show ethical behavior in every action they take during the placement process.

### **Rules for the selected students.**

The students selected through campus interview have to complete all necessary formalities (e.g. online learning contents, online tests, medical test, if any) asked by the recruiter and will join the organization within stipulated time frame. He/ she will keep the T & P Dept updated regarding his/ her progress in the Company. T & P Department, may periodically obtain feedback from the employer regarding the performance of selected students. As a matter of policy, the selected students will work at least for the duration of one year in that organization.

### **What if the student wants to withdraw the acceptance job/offer?**

The student selected for job through placement drive shall refrain himself from withdrawing the acceptance offer.

**Note: If Job market situation and Job scenario necessitates a revision/amendments in the Placement Policy, it will be done in a manner so as to maximize the benefit to the student community as a whole.**

The policy is subject to change at a later stage on the discretion of the body comprising of Principal, Dean (T&P) and T&P Coordinators. Changes made, if any at a later stage will be notified.