

**PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH, BADNERA**  
**Internal Quality Assurance Cell**

**Minutes of IQAC Meeting dated 19 Mar 2022, Scheduled at 12.00 Noon**

IQAC meeting within academic year 2021-22 was called for by Chairman, IQAC on the above scheduled date and time to discuss various items on agenda.

Following members of IQAC were present for the scheduled meeting.

1. Dr. G R Bamnote	Principal (In-charge)
2. Dr. H M Deshmukh	Dean (Academics)
3. Dr. N W Kale	Dean (Entrepreneurship)
4. Dr. N W Ingole	Dean (Research & Consultancy)
5. Dr. S W Mohod	Dean (Second Shift)
6. Dr. A U Awate	Member (Teacher Rep.)
7. Dr. M A Pund	Member (Teacher Rep.)
8. Prof. S V Dhopte	Member (Teacher Rep.)
9. Dr. N B Ingle	Member (Teacher Rep.)
10. Prof. (Ms.) R R Sherekar	Member (Teacher Rep.)
11. Prof. G D Pachghare	Member (Teacher Rep.)
12. Mr. M M Darokar	Member (Alumni)
13. Mr. H S Jadhao	Member (Industry)
14. Dr. G R Bamnote	Member (Local Society)
15. Dr. C N Deshmukh	Coordinator, IQAC and Dean (PG Studies)

Dr. G R Bamnote being In-charge Principal on the said date was requested to Chair the meeting as Dr. Amol Bodkhe has communicated his inability to attend the meeting of IQAC. At the outset, the Coordinator, IQAC welcomed all the members present in the meeting and requested the Hon'ble Chairman to commence the business of the meeting of IQAC. The Hon'ble member Prof. (Dr.) H M Deshmukh, Member VYWS and Dr. Amol Bodkhe has communicated their inability to attend the meeting of IQAC. Hence, the House has granted the leave of absence to them. At the start of meeting the Hon'ble Chairman welcomed all the members.

**Item No. 1:** Confirmation of Minutes of Meeting held on 14 Mar 2020 along with Action Taken Report

i. Result Analysis of Winter 2019 Exams.

**Action Taken:** The Principal had already advised the concerned HODs to take corrective steps to improve the performance of students in the exams/ subjects discussed during the meeting held on 14 Mar 2020, immediately after the said meeting. He had also advised to counsel the subject teachers.

ii. On-line Mode Classes

**Action Taken:** The Institute through its IQAC cell had developed the Moodle platform. The Institute had purchased Webex licenses for On-line classes. Also the E-learning cell of IQAC

had integrated the Webex platform with Moodle for better delivery of content and on-line classes. The IQAC has also helped other Institutes and schools within the ambit of VYWS for conduction of on-line classes during the COVID pandemic.

The minutes of the meeting held on 14 Mar 2020 were read item wise along with action taken , by the Coordinator IQAC and the same were approved by the house.

**Item No. 2 :** Result analysis of exams conducted during COVID pandemic

The house was informed about the conduction of SGB Amravati University term end examinations during COVID-19 pandemic. The results of exams are excellent for all the programs.

**Item No. 3 :** Vaccination of all students and faculty

The house was informed about the present scenario related to vaccination of all students and faculty. The Chair informed the house that more than 95% of faculty and students have completed two doses of vaccination as a result of Vaccination program conducted within the Institute. Certain students could not be vaccinated owing to health reasons/ doctors advice.

**Item No. 4 :** Academic Autonomy for Institution

The Chair informed the house that the management has given its consent for filing of documents for grant of autonomous status to the Institute. All the members had healthy discussion of the advantages of Autonomy to student fraternity as well as the faculty. The Chair further instructed the concerned members to gear up for filing the autonomy documents.

**Item No. 5 :** AQAR filing for AY 2019-20 and AY 2020-21

The Coordinator IQAC informed the house about urgent need for completing and Online filing of the AQAR's post pandemic. The Chair instructed the Coordinator, IQAC to apprise all the departments for completion of the respective formats of AQAR at the earliest. The coordinator also apprised the house about changes in format of AQAR from academic year 2020-21 onwards.

**Item No. 6 :** Preparation of SSR for NAAC ( Cycle-2)

The Coordinator IQAC informed the house that the current NAAC accreditation is valid upto 1<sup>st</sup> May 2022. He further informed the house about the new SSR format to be followed. The house discussed the new SSR format at length and suggested to assemble the e-copies of various proofs required during e-filing of SSR. The Chair further instructed the Coordinator, IQAC to discuss with all the head of departments for early completion of SSR.

## Items with Permission of Chairman:-

### Item No. 7 : Attendance of Students in Off-line Classes

Few of the members were of the view that the students should be motivated to attend the classes regularly as the students have been attending on-line classes for the past two years owing to COVID-19 pandemic. The Chair directed the coordinator IQAC to apprise all the departments related to regular attendance in face to face classes and to monitor their attendance.

### Item No. 8 : Syllabus Restructuring for higher classes of UG programs

The house was informed by Dean (Academics) of syllabus restructuring for higher classes of UG programs as directed by competent authorities of Sant Gadge Baba Amravati University. The members had healthy discussion on the topic and were of the opinion that the syllabus content should be in-line with AICTE model syllabus. Also the syllabus content should match with the industrial requirements and current trends. The Chair agreed to the suggestion of members and directed Dean (Academics) to convey the same to all head of departments.

As there were no further items to discuss, the meeting ended with vote of thanks to the Chair.

Date: 21 Mar 2022



(Dr. G R Bamnote)  
I/C Principal  
Chairman, IQAC



(Dr. C N Deshmukh)  
Coordinator, IQAC

**PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH, BADNERA**  
**Internal Quality Assurance Cell**

**Minutes of IQAC Meeting dated 14 Mar 2020, Scheduled at 1.00 p.m.**

An urgent IQAC meeting within academic year 2019-20 was called for by Chairman, IQAC on the above scheduled date and time instead of regular meeting to be held on 21 Mar 2020 due to Lock-down declared owing to Corona Pandemic, to discuss various items on agenda.

Following members of IQAC were present for the scheduled meeting.

- |                              |                                            |
|------------------------------|--------------------------------------------|
| 1. Dr. A P Bodkhe            | Chairman and Principal                     |
| 2. Dr. H M Deshmukh          | Dean (Academics)                           |
| 3. Dr. N W Kale              | Dean (Entrepreneurship)                    |
| 4. Dr. N W Ingole            | Dean (Research & Consultancy)              |
| 5. Dr. D S Ingole            | Dean (Administration)                      |
| 6. Dr. S W Mohod             | Dean (Second Shift)                        |
| 7. Dr. A U Awate             | Member (Teacher Rep.)                      |
| 8. Dr. M A Pund              | Member (Teacher Rep.)                      |
| 9. Prof. S G Adhau           | Member (Teacher Rep.)                      |
| 10. Prof. S V Dhopte         | Member (Teacher Rep.)                      |
| 11. Dr. N B Ingle            | Member (Teacher Rep.)                      |
| 12. Prof. (Ms.) R R Sherekar | Member (Teacher Rep.)                      |
| 13. Prof. G D Pachghare      | Member (Teacher Rep.)                      |
| 14. Dr. G R Bamnote          | Member (Local Society)                     |
| 15. Dr. C N Deshmukh         | Coordinator, IQAC and<br>Dean (PG Studies) |

The Coordinator, IQAC welcomed the Hon'ble Chairman and the members present in the meeting and requested the Hon'ble Chairman permission to commence the business of the meeting of IQAC. As it was an urgent meeting few members could not attend the above meeting of IQAC. At the start of meeting the Hon'ble Chairman welcomed all the members and kept the members abreast with the current scenario due to lock down declared by Government.

**Item No 1 :-**To approve the minutes of meeting of IQAC meeting held on 21<sup>st</sup> September 2019 along with action taken report on issues related to the meeting

i. Result analysis of Summer-2019 Exams

**Action Taken:** In its previous meeting the house had expressed its concern towards results of Sem IV of EXTC and Sem II of MBA. The Principal had asked the Head of respective departments to investigate the below par performance and report back to him. The HoDs had informed the Principal that they have interacted with the concerned students and faculty to determine the reason for such performance. Remedial for certain courses classes were suggested and the concerned faculty were also advised to improve their performances by using suitable teaching pedagogy.

ii. Up-gradation of Moodle Platform for the Institute

**Action Taken:** Up-gradation of Moodle platform for all the departments is completed and the concerned departmental coordinators have been trained on usage of this platform.

iii. Review of placements during AY 2018-19 and progress of Training Activities for improvement in Campus Recruitment

**Action Taken:** The brush-up training session for all final year students is completed. The Placements until now have proved the importance of this classes. Also the placement activities are still continuing and the final placements will be available in due course of time. Further CRT training for third year students and soft skill training for second year students is completed.

iv. MoU with NASSCOM for imparting Future Skills

**Action Taken:** The MoU for imparting on-line future skill was signed between NASSCOM and VYWS society. About 1000 students and faculty of PRMIT&R, Badnera; PRMCEAM, Badnera and VYWS Polytechnic were on-boarded for this on-line future skills program. Our institute has on-boarded around 590 students and faculty for this program which provides on-line training resources in the areas of AI, Machine Learning, 3D printing, Mobile Communication, Cyber Security, IoT etc. The participants are free to select any area of his choice and are allotted both short term and long term courses. Certain courses have provision for certification and/ or badges,

v. Participation of faculty in Curriculum development with reference to Model AICTE syllabus for UG courses

**Action Taken:** Faculty from various departments have contributed towards curriculum development of second, third and final year classes as per Model AICTE curriculum. The respective BoS will suggest a final scheme for curriculum to the Academic Council before the start of next academic year. The approved scheme will be implemented from AY 2020-21 onwards in a progressive manner.

**Item No. 2:-** Result analysis of Winter-2019 Exams

The detail result analysis was put forward to the house by Dean (Academics) for the Winter 2019 exams. The house expressed its satisfaction over the results except for a few classes of certain UG program. Certain members drew the attention of the house towards below par performance in respect of Sem III (Mech and EXTC) and Sem-I (MBA). The house unanimously requested the Principal to look into the matter and suggest remedial measures.

**Item No.3:-** Conduction of regular classes in on-line mode during lock-down period.

The Chairman of the IQAC apprised the house about the present scenario of COVID pandemic and the decision taken by the state Government to completely Lock-down all educational institutes in the state with effect from 15 March 2020. The Chair requested the members to suggest suitable measures so that the academic tasks are not hampered. The Coordinator, IQAC informed the house that the Moodle platform will be of immense help as all learning material (PPTs, Short Videos, Notes etc.) is already uploaded for students of respective classes of each department. Few members suggested that applications such as CISCO Webex, Zoom, Microsoft Team etc. can be used for provisioning and delivering on-line lectures. The house also discussed issues such as availability of Internet facilities, Smart Phones etc. which students/ faculty might face while attending/ delivering on-line lectures. Certain members suggested to purchase the licenses for such applications. Considering the gravity of situation the chair suggested that the lectures will be delivered in on-line mode by using free applications such as Webex, Zoom etc. He also suggested that the concerned faculty will convey the meeting links to the students before start of lecture so that he/ she can engage the lecture. The house agreed to this suggestion. One of the members raised concern regarding conduction of practicals in on-line mode. The coordinator, IQAC brought to the notice of the house that lot of virtual labs are available and the details have been provided by AICTE in its model curriculum. Dr. D S Ingole and Dr M A Pund also elaborated on the concept of virtual labs. The house suggested that the concerned Head of Departments should look into it and conduct practicals in Virtual mode for the courses for which virtual labs are available. The Chair and members agreed to this proposal.

As there were no further items to discuss, the meeting ended with vote of thanks to the Chair.

Date: 30 Mar 2020



(Dr. C N Deshmukh)  
Coordinator, IQAC



(Dr. A P Bodkhe)  
Chairman, IQAC

**PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH, BADNERA**  
**Internal Quality Assurance Cell**

**Minutes of IQAC Meeting dated 21 Sep 2019, Scheduled at 1.00 p.m.**

IQAC meeting for the academic year 2019-20 was called for by Chairman, IQAC on the above date and time as mentioned above, to discuss various items on agenda.

Following members of IQAC were present for the scheduled meeting.

1. Dr. A P Bodkhe	Chairman and Principal
2. Dr. H M Deshmukh	Dean (Academics)
3. Dr. N W Kale	Dean (Entrepreneurship)
4. Dr. N W Ingole	Dean (Research & Consultancy)
5. Dr. D S Ingole	Dean (Administration)
6. Dr. S W Mohod	Dean (Second Shift)
7. Dr. A U Awate	Member (Teacher Rep.)
8. Dr. M A Pund	Member (Teacher Rep.)
9. Prof. S G Adhau	Member (Teacher Rep.)
10. Prof. S V Dhopte	Member (Teacher Rep.)
11. Dr. N B Ingle	Member (Teacher Rep.)
12. Prof. (Ms.) R R Sherekar	Member (Teacher Rep.)
13. Prof. G D Pachghare	Member (Teacher Rep.)
14. Mr. M M Darokar	Member (Alumni)
15. Dr. G R Bamnote	Member (Local Society)
16. Dr. C N Deshmukh	Coordinator, IQAC and Dean (PG Studies)

At the outset, the Coordinator, IQAC welcomed the Hon'ble Chairman and the members present in the meeting and requested the Hon'ble Chairman to commence the business of the meeting of IQAC. The Hon'ble member Prof. (Dr.) H M Deshmukh, Dr. T R Deshmukh and Mr. H S Jadhao have communicated their inability to attend the meeting of IQAC. Hence, the House has granted the leave of absence to them. At the start of meeting the Hon'ble Chairman welcomed all the members.

**Item No. 1:** Confirmation of Minutes of Meeting held on 23 March 2019 along with Action Taken Report.

i. Result analysis of Winter-2018 Exams

**Action Taken:** During the previous meeting the house had expressed concern over results of lower semesters of certain programs. The house had requested the Principal to investigate the

below par performance. During course of investigation it was found that in two branches few question papers had higher difficulty level as compared to the question papers of previous years resulting in below par performance. However, the Principal instructed the Heads to prepare the students for such situations. In other cases the respective HoDs have called for explanation from the concerned faculty in view of the poor results in certain courses.

ii. On-boarding to NASSCOM Future Skills Platform

**Action Taken:** The proposal for signing MoU with NASSCOM for providing Future Skills Program was submitted to the VYWS Society. The society in turn suggested that the MoU be signed at Society level so that other institute within the society will also get benefitted due to it. The IQAC coordinator is in communication with the NASSCOM authorities to sign the MoU and start the on-boarding process at the earliest.

iii. Avishkar, Innovation, Incubation and Start Up

**Action Taken:** One team of the Institute selected by SGB Amravati University was further trained for participating in state level Innovation, Incubation and Start Up competition at Gadchiroli, whereas another team that was selected for incubation was provided with appropriate guidance.

iv. Model AICTE syllabus for UG courses

**Action Taken:** As per guidelines of AICTE and SGB Amravati University the first year scheme and curriculum was framed and implemented from academic year 2019-20. Faculty of first year engineering department participated in the curriculum development.

v. Academic Autonomy for Institution

**Action Taken:** A detail presentation regarding autonomy was given to the management of the VYWS society. The Chairman of the society informed the Autonomy Committee that decision regarding Autonomy will be given in due course of time after studying the submitted report in detail.



vi. Conduction of CRT

**Action Taken:** Campus Recruitment Training (CRT) was conducted for third year students. Similarly brush up training was conducted for final year students. The students of second year were given training related to Soft skills and communication skills.

**Item No. 2:** Result analysis of Summer-2019 Exams

A detailed review of Result Analysis for SGB Amravati University Summer-2019 Exams was taken. The house in general expressed satisfaction over the results. However, the house expressed its concern over results of Sem IV (EXTC) and Sem II (MBA). Also the members pointed towards slight downward trend in results of Sem IV (Mech and IT). The house suggested that the Principal along with the concerned HoDs should take review of these results and plan suitable action at the earliest.

**Item No. 3:** Up-gradation of Moodle Platform for the Institute

The house was informed by Coordinator, IQAC that the existing moodle platform has been upgraded to improve the LMS platform. This up-gradation has been carried out for all the departments including the First year engineering department. This upgraded platform provides additional features such as on-line grading of assignment, better provision for conducting MCQ based test etc.

**Item No. 4:** Review of placements during AY 2018-19 and progress of Training Activities for improvement in Campus Recruitment

Certain members of the house inquired about the placement scenario in AY 2018-19. The house was informed by Dean(Academics) and Coordinator, IQAC that the placement during the AY 2018-19 (488) has showed a marked improvement over AY 2017-18 (318). Similarly the members in the house were informed that brush-up session was conducted for students of final year engineering for the current AY 2019-20. Similarly, the Aptitude sessions for Third year engineering students and Soft skills sessions for second year students will be conducted in Dec-Jan 2020. The house was of the opinion that the imparted skills will have positive impact on the placement scenario.

**Item No. 5: MoU with NASSCOM for imparting Future Skills**


The house was informed by the coordinator, IQAC that the MoU process is in progress and will be completed at the earliest. The house was also informed that the VYWS society has nominated Coordinator at Society level, to facilitate and monitor all activities related to NASSCOM future skills program. The house was once again apprised of the various on-line courses covered under the ambit of NASSCOM Future skills program. The society has opted for on boarding at least 1000 students and faculty for this courses. The on-boarding process will start immediately after the signing of MoU. The members of the house were of the opinion that such courses will help in improving the skill sets of students and indirectly help them in placement and / or for pursuing higher studies.

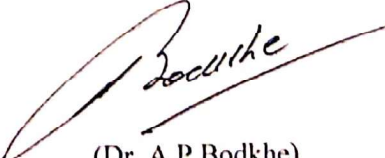
**Item No. 6: Participation of faculty in Curriculum development with reference to Model AICTE syllabus for UG courses**

The house was informed by Dean (Academics) that first year syllabus as per Model AICTE syllabus scheme for all branches (UG programs) was implemented during AY 2019-20. He further elaborated on the facts of Model AICTE syllabus scheme. He informed the house that about the newly introduced induction program for first year students. The members of house inquired about the scheme for higher classes. Dean (Academics) informed the house that the scheme for all higher UG classes (all branches) will be prepared by respective BoS and will be available before the start of next academic year for progressive implementation. The scheme will be adhering to Choice Based Credit System (CBCS) and will consist of open electives, professional electives, audit (non-credit) courses etc. The house requested the chair to convey to the entire department heads to ensure participation of faculty in curriculum development so as to ensure quality outcomes.

As there were no further items to discuss, the meeting ended with vote of thanks to the Chair.

Date: 28 Sep 2019

  
(Dr. C N Deshmukh)  
Coordinator, IQAC

  
(Dr. A P Bodkhe)  
Chairman, IQAC

PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH, BADNERA  
Internal Quality Assurance Cell

Minutes of IQAC Meeting dated 23 Mar 2019. Scheduled at 12.00 Noon

IQAC meeting within academic year 2018-19 was called for by Chairman, IQAC on the above scheduled date and time to discuss various items on agenda.

Following members of IQAC were present for the scheduled meeting.

1. Dr. A P Bodkhe	Chairman and Principal
2. Dr. H M Deshmukh	Dean (Academics)
4. Dr. N W Kale	Dean (Entrepreneurship)
5. Dr. N W Ingole	Dean (Research & Consultancy)
6. Dr. T R Deshmukh	Dean (T&P)
7. Dr. D S Ingole	Dean (Administration)
8. Dr. S W Mohod	Dean (Second Shift)
9. Dr. A U Awate	Member (Teacher Rep.)
10. Dr. M A Pund	Member (Teacher Rep.)
11. Prof. S G Adhau	Member (Teacher Rep.)
12. Prof. S V Dhopte	Member (Teacher Rep.)
13. Dr. N B Ingle	Member (Teacher Rep.)
14. Prof. (Ms.) R R Sherekar	Member (Teacher Rep.)
15. Prof. G D Pachghare	Member (Teacher Rep.)
15. Mr. M M Darokar	Member (Alumni)
17. Mr. H S Jadhao	Member (Industry)
17. Dr. G R Bamnote	Member (Local Society)
18. Dr. C N Deshmukh	Coordinator, IQAC and Dean (PG Studies)

At the outset, the Coordinator, IQAC welcomed the Hon'ble Chairman and the members present in the meeting and requested the Hon'ble Chairman to commence the business of the meeting of IQAC. The Hon'ble member Prof. (Dr.) H M Deshmukh, Member VYWS has communicated his inability to attend the meeting of IQAC. Hence, the House has granted the leave of absence to him. At the start of meeting the Hon'ble Chairman welcomed all the members.

**Item No. 1: Confirmation of Minutes of Meeting held on 22 Sep 2018 along with Action Taken Report**

i. Result Analysis of Summer 2018 Exams.

**Action Taken:** The Principal advised the concerned HODs to take corrective steps to improve the performance of students in the subjects having poor results for BE(Comp) Semester VI, BE(EXTC) Semester IV, BE(IT) Semester IV, BE(IT) Semester VI and MBA Semester II programs by counseling the concerned subject teachers. Similarly, the Principal also informed the respective HoDs to call for explanation from the concerned faculty in view of the poor results in certain courses.

ii. Development of Moodle Platform for the Institute

**Action Taken:** A full fledged Moodle platform was developed and launched for providing E-learning benefits to the student. All the faculties were trained in the use of this platform. All the students were made aware of the Moodle App available for this platform so that they can avail the E-learning facility using their Smart Phones.

iii. Information about Business Incubation Center

**Action Taken:** All the departmental faculty and students were made aware of existence of such center within the institute. The students were also advised to avail this facility to become budding Entrepreneurs.

The minutes of the meeting held on 22 Sep 2018 were read item wise along with action taken , by the Coordinator IQAC and the same were approved by the house.

**Item No. 2 : Result analysis of Winter 2018 Exams**

The house expressed concern over results of BE (Mech) Semester III, BE (Comp) Semester III, BE (IT) Semester III, BE (IT) Semester VII, MBA Semester I and MBA Semester III programs. The house requested the Principal to investigate the poor performance in certain subjects and take corrective action at the earliest.

**Item No. 3 : On-boarding to NASSCOM Future Skills Platform**

The house was informed by Coordinator, IQAC that this platform is the largest Industry led initiative in India, supported by all NASSCOM member companies, for imparting Future Skills to the faculty as well as students. A core group of companies have been a part of the working group consisting of Wipro, Infosys, Cognizant, Google, Amazon, Oracle, Adobe, IBM, Tech Mahindra, Accenture, Genpact, MindTree, TCS, and many more. A Special Interest Group of companies and subject matter experts have contributed to the content and modules on the platform.

The platform provides on-line AI curated contents to the users in the area of Artificial Intelligence and Machine Learning, Big Data Analytics, Cyber Security, 3-D Printing, Mobile Communications, Internet of Things, Virtual Reality and Robotic Process Automation. The platform provides Smart Cards, Pathways for learning, developed courses of short & long duration and Virtual labs. The platform also provides rewards in terms of Badges &/ or certificates on successful completion of courses.

The platform has free as well as paid courses from national and international agencies. NASSCOM also provides Qualification packs depending on the job roles for the students to seek employment. The use of platform will help the faculty in widening their knowledge base and also help students in terms of employability.

The house was happy to know that such a platform exists and advised the Coordinator, IQAC to liaise with NASSCOM to on-board this platform.

**Item No. 4 : Information related to Avishkar, Innovation, Incubation and Start Up**

The Coordinator, IQAC apprised the house about participation of teams in the Sant Gadge Baba Amravati University Avishkar Competition and Start Up & Incubation Festival, as it was opined by the house in one of its previous meetings. He further elaborated that two groups (One from Mechanical Engg. And Other from EXTC Engg.) were declared winners in Agriculture category and Social Category respectively. He further informed that these groups have also qualified for participating in State level Competition to be held at Gondwana University, Gadchiroli. Similarly he also apprised the house about participation of student groups/ individuals in the Start Up and Incubation Festival to be held on 25<sup>th</sup> and 26<sup>th</sup> Mar 2019.

The house unanimously congratulated all the winners of Aviskar Competition and conveyed their best wishes for students participating in Start Up festival. The august house also appreciated the efforts of all the concerned agencies.

**Item No. 5 : Information related to Model AICTE syllabus for UG courses**

The house was informed by Coordinator, IQAC and Dean (Academics) about the Model AICTE Curriculum. As per AICTE the development of an outcome based Model Curriculum for Undergraduate degree courses in Engineering & Technology is a result of thoughtful deliberations at various stages of dedicated and specialized experts. This model curriculum has been framed to meet the expectations of an academically challenging environment, develop problem solving skills by students, align with current standards and to enrich the students learning to make them self-enablers and/or match job requirements on successful completion of their degree. A novel concept of Virtual Labs. has been introduced in the Model curriculum to provide remote-access to Labs in various disciplines of Science and Engineering.

Salient features of this model curriculum are enumerated below:

- i. Induction program has been made a part of this Model Curriculum.
- ii. Model Curriculum has been designed in such a way that it encourages innovation and research as total number of credits have been reduced and many new courses have been incorporated in consultation with industry experts.
- iii. The revised Model Curriculum has been designed where the students can understand the industry requirements and have hands-on experience. The students will develop a problem solving approach and will be able to meet the challenges of future.
- iv. AICTE has compiled a common first year scheme and syllabi for engineering disciplines, the concerned Institution/ University may adjust the scheme and courses as per the requirement of particular Institute and local needs. However, the total credit structure of 160 credits should not be disturbed. The institutions/ universities in India are requested to adopt this "Model Curriculum" for various undergraduate degree engineering disciplines.
- v. Courses on Constitution of India, Environment Science/Engg. and Essence of

Indian Traditional Knowledge have also been included in the Curriculum.

vi. A novel concept of Virtual laboratories has been introduced in the model curriculum.

vii. Curriculum on Entrepreneurship is included to support AICTE's start-up policy.

viii. In some disciplines, courses have been mentioned in the scheme, it is left to the University/Institution to frame the detailed syllabus as per their need or can find the same in AICTE model curriculum of some other disciplines in this booklet.

ix. AICTE will ensure the revision of the model curriculum on regular basis and this updated syllabus will certainly help students to achieve better employability; start-ups and other avenues for higher studies.

The house was of the opinion that the Institute in consultation with all the HoDs should approach various Board of Studies of Sant Gadge Baba Amravati University for the implementation of this curriculum, so that the students will be benefited.

#### **Item No. 6 : Academic Autonomy for Institution**

The Chair apprised the house about the Report on Academic Autonomy for Institution being submitted to the Management of Vidarbha Youth welfare Society, Amravati. He informed the house that a committee constituting of six senior faculties was formed to prepare a report on feasibility of autonomy and to suggest added requirements such as infrastructure, additional teaching and non teaching staff, Laboratory equipments etc. The committee after due consultations with th Heads and faculty of various department have prepared a report. He further elaborated that the curriculum scheme to be implemented also forms the part of the report. The house appreciated the need for autonomy and suggested that further discussion on it will be done after finalization of the autonomy by the VYWS Management.

#### **Items with Permission of Chairman:-**

#### **Item No. 7 : Start of Academic Session and conduction of CRT**

The Coordinator, IQAC and Dean (Academics) informed the house that next academic session (Winter-2019) shall commence from 10 June 2019. It was decided to start the teaching schedule for Winter 2019 session (BE/ ME courses) from 24 June 2019. Dean (T&P) apprised the house about Campus Recruitment training program to be conducted for final year students. The house was of the opinion that the schedule for Campus Recruitment Training (10 days) for BE Semester VII students should start from 17 June 2019 so that it does not interfere with academic session. The Chair instructed Dean (T&P) to schedule the Campus Recruitment Training accordingly.

**Item No. 8 : Research Grants**

Dean (Research & Consultancy) informed the house about various grants received from AICTE for conducting Short Term Training Program, MODROBS and under RPS scheme. The house inquired about the purpose of grants and its utilization for development work. The house also appreciated the efforts of all concerned for fetching the grants.

As there were no further items to discuss, the meeting ended with vote of thanks to the Chair.

Date: 03 Apr 2019



(Dr. A P Bodkhe)  
Chairman, IQAC



(Dr. C N Deshmukh)  
Coordinator, IQAC

**PROF. RAM MEGHE INSTITUTE OF TECHNOLOGY AND RESEARCH, BADNERA**  
**Internal Quality Assurance Cell**

**Minutes of IQAC Meeting dated 22 Sep 2018, Scheduled at 12.00 Noon**

A first IQAC meeting for academic year 2018-19 was called for by Chairman, IQAC on the above scheduled date and time to discuss various items on agenda.

Following members of IQAC were present for the scheduled meeting.

1. Dr. A P Bodkhe	Chairman and Principal
2. Dr. Prof. H M Deshmukh	Member, VYWS
3. Dr. H M Deshmukh	Dean (Academics)
4. Dr. N W Kale	Dean (Entrepreneurship)
5. Dr. N W Ingole	Dean (Research & Consultancy)
6. Dr. T R Deshmukh	Dean (T&P)
7. Dr. D S Ingole	Dean (Administration)
8. Dr. S W Mohod	Dean (Second Shift)
9. Dr. A U Awate	Member (Teacher Rep.)
10. Dr. M A Pund	Member (Teacher Rep.)
11. Prof. S G Adhau	Member (Teacher Rep.)
12. Prof. S V Dhopte	Member (Teacher Rep.)
13. Dr. N B Ingle	Member (Teacher Rep.)
14. Prof. (Ms.) R R Sherekar	Member (Teacher Rep.)
15. Mr. M M Darokar	Member (Alumni)
16. Dr. G R Bamnote	Member (Local Society)
17. Dr. C N Deshmukh	Coordinator, IQAC and Dean (PG Studies)

At the outset, the Coordinator, IQAC welcomed the Hon'ble Chairman and the members present in the meeting and requested the Hon'ble Chairman to commence the business of the meeting of IQAC. The Hon'ble members Mr. H S Jadhao and Prof. S G Pethe have communicated their inability to attend the meeting of I.Q.A.C. Hence, the House has granted the leave of absence to them. The Hon'ble Chairman also welcomed all the members.

**Item No. 1: Confirmation of Minutes of Meeting held on 17 Mar 2018 along with Action Taken Report**

i. Involvement of students for imparting quality education from their perspective.

**Action Taken:** In its meeting held on 17 Mar 2018 the house resolved to conduct a poster competition for students so as to understand the aspect of quality education from students perspective. A poster Competition was held on 15 Sep 2018 and the theme of the competition was "Academic Quality: A Student's Perspective".

ii. Result Analysis of Winter 2017 Exams

**Action Taken:** As the house had expressed concern over results of B.E. (EXTC) Semester III, and MBA Semester I programs. House also had expressed concern over fall in ranking of PRMITR in comparative institute wise results for few courses. The Principal advised the



concerned HODs to take corrective steps to improve the performance of students in the subjects having poor results by counseling the concerned subject teachers. Similarly, the Principal also informed the respective HoDs to call for explanation from the concerned faculty in view of the poor results in certain courses. The Principal has also advised the HoDs to groom students from second year level, so that they not only excel in academics but also showcase their talent in co-curricular and extra curricular activities.

iii. Finalization of revised Academic and Administrative Audit Report

**Action Taken:** The finalized AAA Report was approved by the house. The report was forwarded to all the HOD's for its implementation from AY 2018-19. Further it was directed that the Academic and Administrative Audit for AY 2017-18 should be done using the revised format.

iv. Improvement in Research and Development activities, Co-curricular activities, Consultancy etc. in respect of all departments.

**Action Taken:** The members though appreciated the present efforts were of the opinion to increase this activities along with involvement of students. The Chair directed all the Heads to ensure active participation of students and faculty in these activities. It was decided to apply for various Government research schemes like AICTE MODROBS, RPS, etc., DST Schemes, SERB schemes to improvise research participation. Similarly the students participation in SGBAU "Avishkar", Hackathons and other Project competitions should be encouraged.

v. To discuss the revised Assessment and Accreditation framework for Universities of NAAC, Bangalore

**Action Taken:** The house has gone through the details submitted by IQAC regarding the revised Assessment and Accreditation framework for Universities of NAAC, Bangalore. The house directed to send few faculties for attending two days workshop on NAAC Accreditation Awareness to be held in April 2018 by SGB Amravati University, as per the new guidelines of NAAC.

vi. On-line Student Feedback Format:

**Action Taken:** The Principal instructed Dean (Academics) to include feedback related to Practical performance in addition to theory. He also instructed the Dean (Academics) to design a customized feedback for MBA in consultation with the PG Department of Management Studies

**Items with Permission of Chairman:-**

vii. To discuss activities conducted under various MoU signed by Institute / Departments

**Action Taken:** The house had discussions over different activities conducted under MoU such as Seminars, Guest Lectures, Workshops, Training Programs, Internship etc. The house resolved that quality of activities conducted should be maintained. Similarly participation of students in such activities should be enhanced

viii. Development of E-learning Platform:

**Action Taken:** Dr. M A Pund had brought to the notice of the house that a E-learning platform is required to be developed to assist the students in their academic development. The house was in total agreement with the suggestion and had directed to start development of the platform using in-house resources. The E-learning platform was launched on trial basis in June 2018.

The minutes of the meeting held on 17 Mar 2018 were read item wise along with action taken , by the Coordinator IQAC and the same were approved by the house.

**Item No. 2 : Result Analysis of Summer 2018 Exams**

A detailed review of Result Analysis for SGB Amravati University Summer-2018 Exams was taken. The house in general expressed satisfaction over the results. However, the house expressed its concern over results of BE(Comp) Semester VI , BE(EXTC) Semester IV, BE(IT) Semester IV, BE(IT) Semester VI and MBA Semester II course. House also expressed concern over fall in ranking of PRMITR for few courses while undertaking institute wise comparison of results. The house suggested that the Principal along with the concerned HoDs should take review of these results and plan suitable action at the earliest.

**Item No. 3 : Information related to success of Poster Presentation contest**

The house was informed by the Coordinator, IQAC that a poster competition was announced in the month of Aug 2018 for all students of PRMITR and Competition was held on 15 Sep 2018. The theme of the competition was " Academic Quality: A Student's Perspective". Around 150 students participated in the contest. Three cash prizes totally worth Rs. 10,000/- were distributed to the winners.

**Item No. 4 : Development of Moodle Platform for the Institute**

The house was informed by Dr M A Pund and Coordinator IQAC that an online learning platform MOODLE was created for the benefit of students. The Moodle platform was created with an aim to enhance the technical skills and topic coverage of the students by introducing them to the Self-learning mode wherein the students shall refer the study materials posted by the teacher. The Moodle is an e-learning facility where the students can actively participate in various activities like Assignment, Quiz etc. As the house was in agreement with the need of such platform it appreciated the efforts taken by the concerned faculty in developing the platform and launching it for benefit of students.

**Item No. 5 : Information about Business Incubation Center**

The house was informed by Dr A U Awate that, for addressing the increase in the potential of startups, PRMITR's Business Incubation Center (BIC) was established in AY 2017-18 under the sponsorship by the Ministry of Micro, Small and Medium Enterprises (MSME), Govt. of India, New Delhi. The objective of the incubation center is simple - to inspire and work with aspiring entrepreneurs to shape up business ideas into commercial start-up companies.

Under the guidance of diligent and experienced faculty, candidates learn the dynamic process of business development and how to survive in their early stage. In addition, the institutions also provide infrastructural support i.e. office space, meeting room to the candidates. At every step, the individuals are mentored and nurtured for their acquiescent

business ideas. The Objectives of this center are

1. Business and technical mentoring by the in-house-faculty and industry experts.
2. Coordinating and providing hands-on training to introduce candidates with industry interface.
3. Organizing activities/seminars/events/lectures to promote and support the entrepreneurial spirit of the candidates.
4. Providing fund raising assistance.
5. Close monitoring and feedback to the candidates on their market research and business planning for successful implementation.

Dr. A U Awate requested the house to promote this center amongst students and faculty of the institute.

As there were no further items to discuss, the meeting ended with vote of thanks to the Chair.

Date: 30 Sep 2018



(Dr. A P Bodkhe)  
Chairman, IQAC



(Dr. C N Deshmukhi)  
Coordinator, IQAC